



## MASSACHUSETTS COMMONWEALTH QUALITY PROGRAM

### Chain-of-Custody Checklist

#### FORESTRY

<b>Business Name:</b>	<b>Applicant Name:</b>
<b>Address:</b>	<b>Applicant Job Title:</b>
<b>Phone:</b>	<b>Date of Application:</b>
<b>Fax:</b>	<b>Applying As (Check All That Apply):</b> <input type="checkbox"/> Harvester
<b>Email:</b>	<input type="checkbox"/> Primary Manufacturer <input type="checkbox"/> Secondary Manufacturer <input type="checkbox"/> Reseller

Licensing Requested for the Following Product(s) or Product Line(s):

HARVESTER		
	Item	Notes
<input type="checkbox"/>	Copy of program participant's current (and past, where applicable) timber harvester license.	
<input type="checkbox"/>	Approved Chapter 132 cutting plans that specifically indicate harvests done for CQP classify as long-term and were not done for conversion to non-forest or non-agriculture land use. Cutting plans also must indicate the forest and/or wood products were harvested within Massachusetts.	
<input type="checkbox"/>	Signed Commonwealth Quality "Requirements/General Standards" certification statement.	
PRIMARY / SECONDARY MANUFACTURERS		
	Item	Notes
<input type="checkbox"/>	Copy of all aforementioned documentation (to be provided by harvester).	
<input type="checkbox"/>	Documentation that certifies the facility or facilities processing CQP forest and/or wood products is/are located within Massachusetts.	
<input type="checkbox"/>	Documentation that certifies the facility or facilities processing CQP forest and/or wood products is/are in compliance with all known federal and state safety regulations, and has/have not incurred any violation within the last year.	
<input type="checkbox"/>	Documented process for labeling and separating CQP forest and/or wood products used for manufacture from similar products sourced outside of Massachusetts.	
<input type="checkbox"/>	Signed Commonwealth Quality "Manufacturers/Sales Entities" product certification statement.	
RETAILER		
	Item	Notes
<input type="checkbox"/>	Signed Commonwealth Quality "Manufacturers/Sales Entities" product certification statement.	

All groups are subject to random, third-party audits by the Department of Agricultural Resources ("Department")  
an inspector appointed by the Department.

or